



CHOOSE YOUR CAMPUS

- Pennsylvania Avenue Campus
- Whitehall Road Campus
- Ruddiman Drive Campus

2017-2018 CONTRACT

Child's Name _____ DOB _____

PRESCHOOL TUITION

PLEASE ENROLL MY CHILD IN THE FOLLOWING PROGRAM:

(circle one)

HALF DAY SCHOOL 8:30-NOON

MONTHLY TUITION

2 Day	\$187
3 Day	\$275
4 Day	\$363
5 Day	\$451

FULL DAY SCHOOL 8:30-4:30pm (8 hours)

2 Day	\$299
3 Day	\$419
4 Day	\$523
5 Day	\$611

FULL DAY SCHOOL (8 hours +)

2 Day	\$331
3 Day	\$467
4 Day	\$587
5 Day	\$691

My child will attend school from _____am to _____pm on the following days:

I HAVE READ AND AGREE TO THE TERMS OF THE 2017-2018 PARENT HANDBOOK. _____
Initial

Parent/Guardian Signature

Date

Office Manager Signature

Date

OFFICE USE ONLY

Date Enrolled _____

Date of Physical _____

Program Enrolled In _____

Discount Received 5% Sibling _____

Registration Fee Paid YES NY _____

MONTHLY TUITION \$ _____

IMPORTANT POLICIES

TUITION

- Tuition is due on or before the 1st of the month. Any tuition received after the 1st of each month will be considered "late" and will be charged a late fee of \$25, unless you have made prior arrangement with Crystal.
- Monthly tuition amounts will not vary through the school year. Tuition is determined by annual school days per year as opposed to school days per month. If you need to make a schedule change for your child, please contact the office so that we can revise your contract.

OTHER RATES

Preschool Add a Day **\$35 (+ 5 hrs)**

Preschool Add a 1/2 Day **\$25 (less than 5 hrs)**

- In order to appropriately staff our days, please give adequate notice when making a schedule change.
- All schedule changes must be paid in advance or on the day added.
- Please make note of the change and/or date on your check.

SCHOOL CLOSINGS and ABSENCES

- **School Closings:** Labor Day, Thanksgiving Day and the Friday After, a week prior to and the week after Christmas Day, New Year's Eve, New Year's Day, Martin Luther King Day, President's Day, a week over spring break, Memorial Day, the 4th of July and 2 Professional Development days (TBD). We have some really fun and capable teachers who look for work during these times so please feel free to ask them for help, if needed.
- **Absences:** When you enroll in a program at Winter Sun, you are reserving that space for your child. We staff our days based on the contracts we sign with our families and when your child misses school, our teachers do not. ☺
- **Snow Days:** If Reeths-Puffer School District calls a snow day or a delay, then Winter Sun will call a 2 hour delay at the Ruddiman and Whitehall campuses, which means we will open at 9am. The Pennsylvania campus follows Reeths-Puffer's call, literally. This will be posted on WZZM13.

TUITION PAYMENT

MAIL your tuition to:

PO Box 5117

North Muskegon, MI 49445

You may also request information for electronic payment options.

OFFICE "GLUE" MANAGER
Crystal Chumley-Jarvis (Elmer)
crystal@wintersunschool.com
231-719-3159 x1

Please always note your child's name and the month that the payment is to be applied in the memo line of payment. We do not accept cash.